CITY HALL RENOVATIONS
STEERING COMMITTEE
MINUTES
2:00 p.m.
Monday, July 7, 2008
Hamilton Convention Centre
One Summer’s Lane
Albion Rooms A, B and C

Present:
Councillor L. Ferguson (Chair)
Councillor M. Pearson (Vice Chair)
Councillors C. Collins, T. Whitehead

Also Present:
S. Stewart, General Manager, Public Works
T. McCabe, General Manager, Economic Development and Planning
J. Mater, Director, Energy, Fleet and Facilities
G. Davis, Senior Director, Capital Planning and Implementation
S. Dickson, Solicitor
J. Warner, Project Manager, Facilities
C. Elliott, Senior Financial Analyst
S. Conner, Prism Partners
K. Hawe, Project Executive, A.B.E.
J. L. Macdonald, Vice President, A.B.E.
S. Raza, Sr. Project Manager, Black & McDonald
C. Biggs, City Clerk’s Office

THE FOLLOWING WAS REPORTED TO THE PUBLIC WORKS COMMITTEE FOR INFORMATION:

1. Call to Order/Declarations of Interest

Councillor Ferguson called the meeting to order and asked if there were any declarations of interest, of which there were none.
2. **Changes to the Agenda**

The Clerk advised that a power point presentation will be presented to the Committee by the consultants which will address the issues listed in Items 4 and 5 of the agenda, copies of which have been distributed.

*(Pearson/Whitehead)*

That the agenda be approved, as amended.  

**CARRIED**

3. **Approval of Previous Minutes**

3.1 **April 14, 2008**

*(Pearson/Whitehead)*

That the Minutes be approved, as presented.  

**CARRIED**

3.2 **Clerk’s Report – May 5, 2008**

*(Whitehead/Pearson)*

That the Clerk’s Report be approved, as presented.  

**CARRIED**

Gerry Davis introduced Susan Conner, President and CEO of Prism Partners Inc., and members of the A.B.E. (Amec, Black & McDonald, Ellis-Don) Consortium, including Kieran Hawe, Project Executive, Samir Raza, Senior Project Manager, and Larry Macdonald, Vice President of A.B.E.

K. Hawe and S. Raza gave a power point presentation, copies of which were distributed to the members of the Steering Committee. The presentation included:

- Progress update
- Team structure
- Program scope and schedule – key deliverables; design status; programming signoff status
- Heritage Elements – heritage assessment matrix; cladding assessment
- LEED assessment – assessment matrix
- WOW elements
- Next Steps.

Following the presentation, the Councillor Whitehead requested further explanation with respect to the cladding assessment relative to the current material on the building.
Councillor Collins requested additional information with respect to staffing levels and numbers of staff returning to City Hall.

Councillor Whitehead brought forward the issue of whether a green roof option may be preferred and suggested that this option be included in the costing, assessment and feasibility portion of the project. The Committee requested that costing information on all options would be worthwhile to have on the books in order to support their decisions.

(Whitehead/Pearson)
That the greening of the roof analysis be part of the overall analysis being done by the consultant and that the findings be reported back to the Steering Committee for a decision. CARRIED

The following agenda items were addressed within the power point presentation:

4. Updates:
   4.1 Introductions
   4.2 Project Update
   4.3 Next Steps/Milestones/Checkpoints

5. Discussion Items
   5.1 LEED
   5.2 Forecourt
   5.3 First Floor Design

6. Other Business

Gerry Davis advised the Committee that with the asbestos abatement being underway in the building, one of the tasks for the consultant to finalize is to have the contract with Greenspoon assigned. As a result, the Committee directed that the contract for the asbestos abatement be negotiated and assigned to Ellis Don.

The Committee was also advised that there would be a general contractor fee associated with the work which is not part of the launch fee, but included in the overall cost of the project.

The Committee requested that information be provided by the consortium identifying cost savings as a result of this process.
7. **Adjournment**

There being no further business, the meeting adjourned at 3:00 p.m.

Respectfully submitted

Councillor L. Ferguson
Chair

Carolyn Biggs
Legislative Assistant
July 7, 2008