Peter Hutton called the meeting to order.

1. Approval of the Agenda
The agenda was approved as presented. 
(Moved by Ron Speranzini, Seconded by Grant Ranalli)
CARRIED

2. Approval of the Minutes from the previous meeting on January 19, 2011
The minutes of January 19, 2011 were approved as written.
(All in favour.)
CARRIED

3. Business Arising from the Minutes
a) Central Compost Facility (CCF) Capacity: Grass Clippings
Staff presented a follow up to the report presented at the Public Works Committee on February 7, 2011.
Capacity is an issue at the CCF however Council did not support the elimination of grass clippings from curbside collection as a means of addressing this challenge. Council has indicated that their preference is to see no changes to the current waste collection system (no service reduction). The redirection of leaf and yard waste (LYW) from the CCF to the Glanbrook composting site would reduce the capacity concerns. There is unlimited LYW collection in the spring and fall which is collected separately and goes to the windrow facility at Glanbrook at a much lower cost.
The Task Force discussed putting forth a motion expressing two concerns: 1) proceeding with and completion of the Solid Waste Management Master Plan (SWMMP) review, and 2) proposing that residents be allowed to continue to top up their green cart with LYW but eliminating the collection of two extra bags of LYW with weekly collection of the green cart. This will be discussed further at the next meeting.
(Moved by Jim Sweetman, Seconded by Ron Speranzini. All in favour.)
CARRIED
4. Administrative Items

a) Introduction of New Members
Deborah Wilson and Jack Freiburger were welcomed as new members and introduced by the Chair. Subsequently, everyone around the table introduced themselves. The Chair also noted the third new member Elizabeth Wren who was unable to attend this meeting.

b) Confirmation of March meeting
Membership was asked if they wanted to have the March meeting considering it is scheduled during March break. It was decided that this meeting would proceed as scheduled.

5. Solid Waste Management Master Plan (SWMMP) Review
The principles and goals were established at the January SWMMP review workshop. Staff noted that there was a good representation of participants and good input was obtained from those who attended. Staff presented an overview of the workshop and feedback methods including workshop workbooks and the online survey at www.hamiltonwastereview.ca
The consultant will be providing a draft summary of workshop findings in the next week. There is currently no confirmed date for the second workshop, but it is anticipated to occur sometime in April.

6. Projects

a) Glanbrook Landfill Coordinating Committee (GLCC)
The Chair asked new members to consider representing the WRTF on the GLCC. This committee meets quarterly at the Glanbrook landfill on Haldibrook Road in Binbrook. As no members expressed interest during the discussion of this item, members were encouraged to consider this invitation further and to express an interest in representing the WRTF on the GLCC to the Chair as soon as possible.

b) SWMMP Steering Committee
Task Force members were provided with an update of SWMMP Steering Committee discussions via email prior to this meeting. Topics discussed during this meeting included: SWMMP Review January workshop, Additional Diversion Options to Reach 65% follow up to Public Works Committee meeting, CCF capacity and LYW processing, waste collection contracts, and the waste collection calendar.

c) Clean City Liaison Committee (CCLC)
During April the CLCC will carry out the annual City-wide clean-up program of events, “Team Up To Clean Up”. Information and registration forms are available at www.hamilton.ca/cleanandgreen

d) Ad-hoc Festival and Special Event Recycling Committee
There is nothing new to report.

7. Operations

a) Collection System and MRF Review Update
The Collection System options are being reviewed in tandem with Activity Based Costing parameters to limit the options for consideration. Current data shows that the annual cost is now lower in the public forces. Costs have fluctuated over the years. For instance, in 2003 public force’s costs were $11.00 more than private force’s costs. This has changed to the point where the cost of public forces is slightly less than private forces. Consideration will be given to the possibility of public forces providing a portion of the recycling collection service, that is, a 50 / 50 split for curbside recycling collection the same as the single family residential (SFR) garbage collection system.
b) 2011-2012 Leaf and Yard Waste Schedule

Staff presented the 10th edition of the Waste Collection Calendar to membership which will be issued to SFR properties prior to April 1, 2011. The format and appearance of this calendar are designed to address the Accessibility for Ontarians with Disabilities Act (AODA) as the rules of “clear print” – font size standard of 12 point – affects the design of this communication piece. Information is for waste management programs only. Focus groups have told us that they continue to want all the information so a booklet with a pull out page for the calendar represented the way to address all the needs. Although the cost of a 56 page booklet with an 8 page pull out is of concern, the cost was about the same as previous costs for waste management brochures and the calendar. The main theme is the One Container Limit and how to get down to one container of garbage using sustainable home waste management practices. The booklet is written to be utilized by residents for two years with only the calendar (insert portion) to be distributed next year.

8. Sector Reports

a) Business

There is nothing new to report. It appears that Dan Rodrigues will not be continuing with the WRTF and the recruitment of a business representative will need to be discussed, although a formal resignation has yet to be submitted.

b) Education

There is nothing new to report.

c.) Environment

There is nothing new to report.

9. Public Discussion

Representatives from Countrywide Recycling Incorporated were present to announce that their business – a construction material transfer station on Nebo Road in Binbrook – will open soon. This facility will accept all types of construction debris with old drywall being one of many items. Tipping fees will be charged to customers using this facility.

10. Other Business

There is no other business.

11. Adjournment

There being no further business the meeting was adjourned.

The next meeting is scheduled for Wednesday, March 16, 2011 in room 264 at Hamilton City Hall. (Moved by Ron Speranzini, seconded by Greg Kraatz)

CARRIED

Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Gerry Davis, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Operations & Waste Management Division
City Clerks Division, c/o Andy Grozelle, Lisa Barroso