CHAIR: Bill Manson

MINUTE TAKER: Brianne D’Andrea

PRESENT: Bill Manson, Susanne Noordyk, Robin McKee, Kathy Wakeman, Pat Saunders, Mary Anderson, Carolyn McCann, Deborah Eker, Bob Williamson, Rob Hamilton

STAFF: Ian Kerr-Wilson, Jason Ryan

REGRETS: Christine Lei, Walter Peace

CHAIR’S REMARKS (attached)

1. **APPROVAL OF AGENDA**
   That the February Agenda of the Hamilton Historical Board be approved.

   (Saunders/Anderson) APPROVED

2. **DECLARATION OF INTEREST**
   None

   Correction to spelling mistake (name) under Vice Chair Elections
   That the January minutes of the Hamilton Historical Board be approved as amended.

   (McCann/Hamilton) APPROVED

4. **ITEMS FOR ACTION**

   4.1. **Selection for a Tourism Hamilton Award (attached)**
   Be it resolved that the HHB respond to the nomination by;
   a. completing and submitting the requested nomination forms,
      (McCann/Eker) APPROVED
   b. Appointing a representative to attend the awards evening.
      (Wakeman/Anderson) APPROVED
      Bill Manson to Attend Tourism Hamilton Awards

   4.2. **Editorial Policy – historiCITY (attached)**
   4.2.1. Be it resolved that the policy re: Letters to the Editor be approved
      (Manson/Saunders) APPROVED
   4.2.2. Be it resolved that the attached policy re: Submission of Histories of Hamilton Organizations and Societies be approved
      (Manson/Hamilton) APPROVED
5. BUSINESS ITEMS

5.1. Committee Reports (2 minutes each)

5.1.1. Communications & Education Sub-committee – Bill Manson

5.1.1.1. Editorial Team – Christine Lei
  - Refer to report

5.1.2. Joint Plaquing Sub-Committee – Bob Williamson
  - Moving towards a new style of plaque that will be a combination of a designated and commemorative plaque, it is called the Heritage Recognition Plaque
  - Loretto Academy will contribute to a plaque or story of plaques when the four buildings are completed, scheduled for completion April 2011. Good Shepherd is also supportive.
  - The plaque for the Old Ancaster Mill will be in place by June, 2010
  - The plaque at Red Mill requires a new location for easy viewing
  - Veevers house missing from designated properties list

5.1.3. Heritage Events Sub-Committee – Pat Saunders
  - There is a significant number of people interested in volunteering from various Heritage groups

5.1.4. Student Recognition Awards Sub-Committee – Carolyn McCann
  - Awards presentation is coming up
  - An announcement about post award meeting will follow
  - It was suggested that information regarding attachments needs to change as some students submitted a great deal of attachments and others did not

That the reports of Item 5.1 be received.
(Wakeman/Saunders) APPROVED

5.2. Questions Arising from Other Reports/Projects (2 minutes each)

5.2.1. Municipal Heritage Committee – Kathy Wakeman
  - Kathy will have the Municipal Heritage Committee meeting minutes emailed to the HHB committee
  - Kathy observed presentations on the Gore Park Project and a regarding St Joseph’s Campus
  - Lyric Theatre is now gone

5.2.2. Mel Bailey Award – Rob Hamilton
  - Nominees have been notified and invited to attend
  - All nominees will be recognized and the winner will be announced
  - The recipient that was chosen will receive a framed photograph by a Hamilton Artist

5.2.3. Museums & Heritage Presentation Report – Ian Kerr-Wilson
  - Mike McAlister will work on a special project of the War of 1812
  - Forums - part of the process for the secretariat will be to canvas for interest in events for 1812, creating community partnerships
  - Send information about forums to committee
  - 134,000 visitors visited the museums last year and this a huge increase due to marketing and programming

That the reports of Item 5.2 be received.
(Anderson/McKee) APPROVED
5.3. HHB Budget/Work Plan
5.3.1. 2010 Work Plan – Bill Manson
   • No update

5.3.2. 2010 Budget – Bill Manson/Ian Kerr-Wilson
   • No update

That the reports of Item 5.3 be received.
(Wakeman/Saunders)

5.4. Other HHB Business
5.4.1. Grounds Use Requests to be accepted
   (Hamilton/McCann) APPROVED

5.4.2. Volunteer Opportunities
   • Volunteers required for the Battle of Stoney Creek
   • Staff will present committee with job types and hours

5.5. Questions Arising from Museum Reports (2 minutes each)
5.5.1. Battlefield House Museum & Park – Michael Sangermano
   • Working on Battlefield re-enactment

5.5.2. Hamilton Children’s Museum – Carolyn McCann
   • Creating new after school programs and looking at developing a
     Children’s Literary Festival

5.5.3. Dundurn National Historic Site – Pat Saunders
   • An increase in visitors from last year and the Coach House has an
     increase in revenue

5.5.4. Fieldcote Memorial Park & Museum – Robin McKee
   • Working on programming for Black History Month
   • There is a history hike at scheduled
   • New workshops have been created that are educational and
     informative

5.5.5. Griffin House – Robin McKee
   • Curator has been approached to plan and implement joint
     programming for Black History Month

5.5.6. Hamilton Museum of Steam & Technology – Rob Hamilton
   • Nothing further to report

5.5.7. Whitehern Historic House & Garden – Mary Anderson
   • Whitehern website is up and running

5.5.8. Programme Committee – Bill Manson
   • Meeting scheduled for February 25
   • Nothing to report

That the reports of Item 5.5 be received
(Wakeman/Noordyk) APPROVED

6. New Business
6.1. HHB involvement in the War of 1812 Bicentennial – Bob Williamson
   • Medals – everyone should be involved, get politicians active
   • Funding for bicentennial? Will there be any for plaquing
   • Funding is available as grants in Celebrate Canada and Building Communities
   • Niagara Legacy Council decided Battlefield Park would be the end of the trail
6.2. Updates from Arts & Events Manager on Hamilton's involvement in the War of 1812 Bicentennial for publication in future editions of historiCITY – Christine Lei

Request from the board that the Arts and Events Manager provide material, notices and updates on the War of 1812 for historiCITY (Manson/McCann) APPROVED

Other Bicentennial Discussion Notes
- Add ‘War of 1812’ standing item to future agendas
- Programming discussion to take place at top of March agenda
- The Hill Park choir has agreed to perform the Maple Leaf Forever for the Maple Leaf Forever report

7. Adjournment

Next Meeting: Tuesday, March 9, 2010 – 12:30pm – 2:30pm
City Centre – Suite 305 Board Room
## OUTSTANDING BUSINESS
Hamilton Historical Board

<table>
<thead>
<tr>
<th>Item</th>
<th>Date Initiated</th>
<th>Lead</th>
<th>Status</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>A</td>
<td>Appointment: HHB member to sit on Collections Committee</td>
<td>2008 Work Plan</td>
<td>HHB</td>
<td>TBD</td>
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<tr>
<td>B</td>
<td>Speakers Bureau Public Speaking Series</td>
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<td>HHB</td>
<td>To be further developed on an ‘as needed’ basis</td>
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<td>C</td>
<td>Annual Presentation to Emergency &amp; Community Services</td>
<td>February 2010</td>
<td>HHB</td>
<td>June 16, 2010</td>
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February 2010 HHB Meeting
Chair’s Remarks

Kudos to Christine Lei and her Ed Team on the latest edition of *historiCITY*

Maple Leaf Forever Presentation and George Hamilton Day update report from staff scheduled for March 24, 2010, 1:30 PM, Convention Centre.

The Hamilton Historical Board’s annual presentation to Emergency and Community Services scheduled for June 16, 2010. Refer to Communications Sub-committee for action.

Letter sent to HWDSB indicating the name J. Edgar Davey be retained, and the board’s renaming policy respectfully be reviewed.

Review of correspondence to the Federal Government re: striking a War of 1812 Commemorative Medal.