MINUTES: Hamilton Historical Board  
Tuesday, December 7, 2010 – 12:30 pm – 2:30 pm  
City Centre – Suite 305 Board Room

CHAIR: Bill Manson
MINUTE TAKER: Jason Ryan

PRESENT: Kathy Wakeman, Deborah Eker, Robin McKee, Christine Lei, Clr. Powers, Susanne Noordyk, Mary Anderson, Bob Williamson, Carolyn McCann, Rob Hamilton

STAFF: Ian Kerr-Wilson

REGrets: Pat Saunders, Michael Sangermano

CHAIR’S REMARKS (attached)

1. APPROVAL OF AGENDA
   That the December Agenda of the Hamilton Historical Board be approved as amended.
   (Wakeman/Hamilton) APPROVED

2. DECLARATION OF INTEREST
   None

3. APPROVAL OF MINUTES – November 9, 2010 (attached)
   That the November minutes of the Hamilton Historical Board be approved.
   (Anderson/McCann) APPROVED

4. ITEMS FOR ACTION / DISCUSSION (Robin McKee assumed Chair)
   4.1. Revised Monthly Meeting Schedule
       Motion that the Hamilton Historical Board monthly meetings be moved from the 2nd Tuesday of every month to the 3rd Tuesday of every month.
       (Manson/Williamson) APPROVED

   4.2. Membership on the Hamilton-Wentworth Heritage Association
       Motion that the Hamilton Historical Board join the Hamilton-Wentworth Heritage Association as a member at an annual fee of $20.
       (Manson/Wakeman) APPROVED

5. BUSINESS ITEMS
   5.1. Committee Reports including updates on referred HHB 1812 Bicentennial Projects (5 minutes each for questions)
       5.1.1. Communications & Education Sub-committee – Mary Anderson
           • Bill Manson has announced his resignation as chair and member of C&ES-c
           • No formal meeting was scheduled
Historical cards development team met to edit and review the content

5.1.2. **Joint Plaquing Sub-Committee – Bob Williamson**
- Burlington Races plaque has been accepted by the Ontario Heritage Trust as a partnership plaque, with the expectation of unveiling as part of a Bicentennial Commemorative initiative
- Concerns regarding inclusion of historian’s names as reference; JPSC has been requested to review wording, return to HHB with revision for approval

5.1.3. **Heritage Events Sub-Committee – Pat Saunders**
- McQuesten Year-long event plans are well underway
  - Brott Music
  - Ruby McQuesten art show at AGH
  - McQuesten Bus Tour
  - Speaking Engagements at local heritage organizations
- HHB has committed to branding, marketing and promotion of event
- Suggestion for Mary Anderson to contact Dundas Valley Historical Society for inclusion in year-long event
  - Kathy Wakeman to provide Mary Anderson with DVHS contact info

That the reports of Item 5.1 be received.

(McCann/Hamilton) CARRIED

5.2. **Questions Arising from Other Reports/Projects**
(5 minutes each for questions)

5.2.1. **Municipal Heritage Committee – Kathy Wakeman**
- MHC approved seven permit applications
- Received request to de-designate home (Craigleith) in Ancaster based on increasing insurance rates
  - Request was denied based on staff recommendation
- Report on OMB development at Sulphur Springs gravesite – outcome pending
- Received site plan application for old Federal Building on Main and Caroline

5.2.2. **Museums & Heritage Presentation Report – Ian Kerr-Wilson**
- Posted for three program coordinator positions within civic museums, as well as Senior Curator for Museums and Heritage Presentation section
- Museums receiving full time coordinator positions are WHHG, HCM, HMST
- Postings have closed, but no further action at this time
- Coordinator positions will work closely with interpreter positions in the development and implementation of workshops, educational programs, daily programs, etc.
- Aforementioned staff changes will not affect status or development of Auchmar project

5.2.3. **War of 1812 Bicentennial C.A.C. - Robin McKee**
- No report, committee has not yet met

5.2.4. **City Museums Programme Committee – Bill Manson**
- No report, committee did not meet in November

5.2.5. **City Museum & Archive Sub-Committee – Rob Hamilton**
- No report, committee has not yet met

That the reports of Item 5.2 be received.

(McCann/Wakeman) CARRIED
5.3. HHB Budget/Work Plan

5.3.1. 2010 Work Plan – Bill Manson
Motion that the work plan be approved as reviewed
(Manson/Wakeman) CARRIED

5.3.2. 2010 Budget – Bill Manson/Ian Kerr-Wilson
Motion that any funds remaining in the HHB budget be utilized for future projects
(McCann/Lei) APPROVED (One Opposed)
That the report of Item 5.3.2 be received.
(McCann/Noordyk) CARRIED

5.4. Other HHB Business

5.4.1. Grounds Use Requests
• None

5.4.2. Other HHB War of 1812 Bicentennial Projects

5.4.2.1. Commemorative Medal / Coin / Stamp - Bill Manson
• Requests to various agencies remain in circulation, but no further input has been received
• Bob Williamson received letter indicating request for Bicentennial Medal was forwarded to Chancellery

5.4.2.2. Maple Leaf Forever – Bob Williamson
• Hamilton Children’s Choir has received payment for recording and production of Maple Leaf Forever
• Inquiry with Major Rehill re: inclusion of Maple Leaf Forever in Hamilton Tattoo, indicating potential issue with copyright laws
• Bob Williamson has begun looking into these issues to ensure that the HHB does not breach protocol in future endeavours

That the reports of Item 5.4 be received
(Hamilton/Noordyk) CARRIED

5.5. Questions Arising from Museum Reports (5 minutes each for questions)

5.5.1. Battlefield House Museum & Park – Michael Sangermano
• No report

5.5.2. Hamilton Children’s Museum – Carolyn McCann
• Construction of new exhibit complete, museum has reopened to the public

5.5.3. Dundurn National Historic Site – Pat Saunders
• No report

5.5.4. Fieldcote Memorial Park & Museum – Christine Lei
• No report

5.5.5. Griffin House – Robin McKee
• No report

5.5.6. Hamilton Museum of Steam & Technology – Rob Hamilton
• Request to receive report on status of Virtual Museums project
  o Staff will review with project lead, aim to present in March

5.5.7. Whitehern Historic House & Garden – Mary Anderson
• No Report

That the reports of Item 5.5 be received
(Lei/Wakeman) CARRIED

6. New Business
6.1. **War of 1812 Discussion Item**
   - War on Lakes Art Exhibit at Balls Falls

6.2. **Thank You**
   - Sincere *thank you* to Bill Manson for his wonderful leadership of the Hamilton Historical Board throughout his two years as Chair

6.3. **Book Launch**
   - First Here: Volume 3
   - Central Library; Sunday, December 11, 2010

7. **Adjournment**  
   On motion, meeting adjourned at 2:25pm (Wakeman)
   
Next Meeting: January, 18, 2011
City Centre – Suite 305 Board Room
## OUTSTANDING BUSINESS

### Hamilton Historical Board

<table>
<thead>
<tr>
<th>Item</th>
<th>Date Initiated</th>
<th>Lead</th>
<th>Status</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Appointment: HHB member to sit on Collections Committee</td>
<td>2008 Work Plan</td>
<td>HHB</td>
<td>TBD</td>
<td></td>
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<tr>
<td>B. Speakers Bureau Public Speaking Series</td>
<td>2008 Work Plan</td>
<td>HHB</td>
<td>To be reviewed and further developed on an ‘as needed’ basis by the Communications and Education Subcommittee.</td>
<td>Annually in February</td>
</tr>
<tr>
<td>C. Development of Article on the HHB for <em>Wikipedia</em></td>
<td>March 2010</td>
<td>HHB</td>
<td>The Communications and Education Subcommittee recommended tabling this project indefinitely due to other presentation priorities and a lack of human resources.</td>
<td>TBD</td>
</tr>
<tr>
<td>D. Annual Presentation to E&amp;CS Committee</td>
<td>November 2008</td>
<td>HHB</td>
<td>To be developed by the Communications and Education Subcommittee and approved by HHB.</td>
<td>Nov. 9, 2011</td>
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</tbody>
</table>
Chair's Remarks: December 7, 2010

1. Resignation
A few weeks ago, with regret, and for personal reasons, I submitted my letter of resignation as Chair and member of the Communication and Education Sub-committee. Having lost Walter Peace, Graham Crawford, and now myself, the committee as appointed is down to 2 original members: Mary Anderson who as Vice Chair will now assume the Chair position and Robin McKee. Carolyn McCann also currently sits on the committee pro-temp as a project lead.

2. Term of Office of the Current Board
As I indicated at the last Board meeting, Clerks have confirmed that current citizens’ volunteer boards, committees and commissions are expected to continue to meet and work on a status-quo basis until such time as Council appoints a new body. Thus the current HHB and working sub-committees are scheduling work-as-usual meetings on current projects for January and February 2011. The only major project in the short term that needs to be seen through to implementation is the Awards Program on February 12, 2011, and Pat Saunders will fill you in on that when her report comes up. Meanwhile, no new projects should be undertaken.

I earlier indicated to you by e-mail that applications for upcoming citizen volunteer appointments are now available online at the City website and from the Clerks’ Office. Deadline for submissions is Monday December 13.

3. Kudos
My congratulations to Christine Lei and her Editorial Team for yet another excellent edition of historiCITY.

4. I wish you all a very happy holiday season and a healthful New Year.

5. You may have noticed that over the past couple of years that I have been having problems with my hearing and sense of balance. A few days ago, I suddenly lost 100% of the hearing in my right ear and 50% in the left. This attack has also severely affected my sense of balance. Under these circumstances, I will now turn our last “official” meeting over to the Vice-Chair.